

F.No 6/57/2020-M/RDN
O/o Regional Director (North)
Archaeological Survey of India

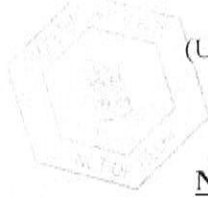
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Competent Authority,

NCT of Delhi

(UNDER SECTIONS 20C AND 20D OF AMASR ACT,1958)

Puratatva Bhawan, Block-D,1st floor,
INA, New Delhi- 110023



NOTICE INVITING EXPRESSION OF INTEREST

O/o Regional Director (Northern Region), Archaeological Survey of India (ASI), New Delhi & Competent Authority, NCT of Delhi invites "Expression of Interest" (EOI) to engage two Consultants (Conservation Architects) in his office. Terms and condition and other details are given in the Circular attached herewith. The Consultant will prepare Heritage Bye-Laws for the centrally protected monuments comes under the jurisdiction of this office, initially for a period of one year, further expendable maximum up to 02 years depending upon performance of selected candidate/consultant.

The Consultant, in his/her application, should clearly mention his/her qualifications, work experience, domain expertise and submit other relevant documents as he/she may deem fit in support of their appointment for the abovementioned post.

The Consultant should submit work experience in the above field and a sample of any work done earlier in above mentioned field as proof of expertise in hard and soft copy (CD/DVD). Interested person applying for the above mentioned work should do so within 15 days from the date of publication of the advertisement. The terms of reference and other details are available on ww.asi.nic.in (the official website of ASI). Candidate desirous of expressing their interest may submit their application to The Regional Director (North) & Competent Authority, NCT of Delhi, 1st floor, Puratatva Bhawan, D-Block, GPO Complex, INA, New Delhi-110023 by Post/By Hand and by e-mail to rdnorth.asi@gmail.com, rdn10.asi@gov.in or competentauthority.asidelhi@gmail.com latest by 01.09.2020.

Regional Director (Northern Region), Archaeological Survey of India (ASI), New Delhi & Competent Authority, NCT of Delhi has all rights of acceptance/rejection of any application in this regard. No further correspondence shall be entertained thereafter short-listed candidates will be called for an interview. No TA/DA shall be paid to the outstation candidates.

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CIRCULAR

Subject: Engagement of two Consultants (Conservation Architects) in the O/o Regional Director (Northern Region), Archaeological Survey of India (ASI), New Delhi & Competent Authority, NCT of Delhi on contract basis

O/o Regional Director (Northern Region), Archaeological Survey of India (ASI), New Delhi invites "Expression of Interest" (EOI) to engage two Consultants (Conservation Architects) in his office. The Consultant will prepare Heritage Bye-Laws for the centrally protected monuments comes under the jurisdiction of this office initially for a period of one year, further extendable maximum up to 02 years depending upon performance of selected candidate/consultant.

The terms and Conditions for engagement of two Consultants (Conservation Architects) are as under:

Terms and Conditions

1. **Nature of job:** Assist in preparation of draft Heritage Bye-Laws for Centrally Protected Monuments and Archaeological Sites
2. **Eligibility:**
 - Essential Qualification: -M.Arch (Conservation) (Two year course) with 03 years field experience
 - Desirable:
 - i. Experience in preparation of site management plan for heritage site and CPMs.
 - ii. Experience of documentation and condition assessment of historic building.
 - iii. Knowledge of historic building material and technique.
3. **Duration of consultancy:** Initially for a period of one year, further extendable depending upon performance of selected candidate/consultant (under the same terms and conditions).
4. **Remunerations/consultancy charges:** The remuneration of the Consultant is Rs 55,000/- (Rupees Fifty five thousand Only) per month (consolidated). No other allowances such as DA, HRA, Transport Allowance, etc., would be payable. The appointment would be purely on temporary contract basis.
5. The Consultancy will be entitled for 08 days leave during their engagement period of one year, as applicable for contract posts.
6. No medical allowance will be paid during the contract.
7. The working days will be same as that of a regular ASI employee. The Consultants shall be based in the above mentioned office.

8. In the course of providing the Services, the consultant shall act in a professional manner exercising all due diligence care, skill and judgment and provide the services promptly, carefully, in accordance with the milestones and as per the standard required by the Archaeological Survey of India, Consultants may observe and comply with all applicable procedures as laid down by the Archaeological Survey of India.
9. During this period the Consultant will be expected not to undertake any other contract for preparing tentative list proposal, nomination dossier, site management plan and other related works of any potential World Heritage sites in India or any other country or any other project that may result in a conflict of interest.
10. The Consultancy agrees to maintain confidentiality of the work and its outcome as demanded by the Archaeological survey of India.
11. The Services of the contract personnel can be terminated at any time by giving a notice of one month of either side, i.e. by the contract personnel of the appointing authority. The appointing authority may pay the contract personnel his/her pay and allowance for the period of one month or for the period by which notice period falls short of one month and terminate his/her services immediately.

Interested Candidates may send their application on or before 01.09.2020 to the following address:

O/o Regional Director (North)
Archaeological Survey of India
&
Competent Authority,
NCT of Delhi
Puratatva Bhawan, Block-D, 1st floor,
INA, New Delhi- 110023

To,

Website Section for uploading on ASI's website

Application for Engagement of Consultant (Conservation Architect) On Contract Basis in O/o Regional Director (Northern Region), Archaeological Survey Of India (Asi), New Delhi & Competent Authority, NCT Of Delhi



Sl. No.	PARTICULARS	PARTICULARS/INFORMATION TO BE FILLED IN BY THE APPLICANT
01.	FULL NAME (In CAPITAL letters)	
02.	FATHER'S NAME	
03.	DATE OF BIRTH (In Christian Era)	
04.	ADDRESS FOR CORRESPONDENCE	
05.	PERMANENT ADDRESS	
06.	CONTACT NUMBER	
07.	E-MAIL ID	
08.	EDUCATIONAL QUALIFICATION (Copies to be enclosed)	
09.	DETAILS OF EXPERIENCE (Additional sheet shall be enclosed, if required)	
	ANY OTHER RELEVANT INFORMATION	

Signature _____

Name of the applicant: _____

Date:

Place:

NON-DISCLOSURE UNDERTAKING

(To be filled in by the applicants)

To,

The Regional Director (North)
Archaeological Survey of India
&
Competent Authority,
NCT of Delhi
Puratatva Bhawan, Block-D, 1st floor,
INA, New Delhi- 110023

Sir

I hereby undertake

- to treat all the information that comes to my knowledge as part of my duties in this office as confidential information and keep it strictly confidential.
 - not to sell, trade, publish or other view disclosed to anyone in any manner whatsoever including by means of reproduction either in physical, hardcopy, digital or in electronic format.
 - to hold such confidential information in trust and confidence both during and after the terms of my engagement.
 - not to engage in any other employment/occupation/consultancy or any other activity during my engagement with ASI which would otherwise conflict with my obligations towards ASI.
 - to abide by date security policy and related guidelines issued by ASI.
2. In the event of my termination or employment for any reason whatsoever, I shall promptly surrender and deliver to the ASI any record/material, equipment, documents or data which is of confidential nature.
 3. I shall keep ASI informed of any change in my address or contact details during the period of my engagement.
 4. I understand that I can be terminated at any point of time for breach of the above conditions and can be proceeded against under the relevant laws for the time being in force.
 5. For the purpose of the undertaking, Confidential Information means any information received from any source, whether in physical, electronic.

Yours faithfully,

Name:.....

Address:.....

Ph. No.....

e-mail id.....